



**VERACRUZ 2014**  
XXII CENTRAL AMERICAN  
AND CARIBBEAN GAMES

# TECHNICAL MANUAL

# TENNIS

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## TECHNICAL MANUAL

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## TENNIS

### ITF

## International Tennis Federation

**President: Ricci Bitti**

Bank Lane, Roehampton, London SW15 5XZ, United Kingdom.

+(440) 20 8878 6464 +(440) 8878 7799 Fax

itf@itftennis.com | <http://www.itf.com>

### COTECC

## Central American and Caribbean Tennis Confederation

**President: Enrique Molins**

Complejo Polideportivo Alfredo Cristiani, Final Calle Jardines de la Sabana, Ciudad Merliot, La Libertad, El Salvador.

+(503) 2133-9500 y +(503) 2133-9512

fstmolins@hotmail.com | <http://www.cotecc.org.sv>

### FMT

## Mexican Tennis Federation

**President: Gaston Villegas Serralta**

Miguel Angel de Quevedo # 953, Col. El Rosedal,

C.P. 04330 Mexico, D. F.

+(52 55) 5689 9733 +(52 55) 5549 1956 Fax

presidentefmt@fmt.org.mx | [www.fmt.org.mx](http://www.fmt.org.mx)

## TECHNICAL DELEGATE

**Cecilia Ancalmo (ESA)**

Complejo Polideportivo Alfredo Cristiani, Final Calle Jardines de la Sabana, Ciudad Merliot, La Libertad, El Salvador.

+(503) 2133-9500 +(503) 2133-9512

chila\_ancalmo@hotmail.com



## DATE AND PLACE OF COMPETITION

The Tennis competition at the XXII Central American and Caribbean Games, Veracruz 2014 will take place Monday, November 24th to Sunday, November 30th, 2014 at Las Palmas Racquet Club in Veracruz.

## EVENTS AND MEDALS

The events announced for the Tennis competition at the XXII Central American and Caribbean Games, Veracruz 2014 are:

### WOMEN'S

Events	Medals		
	Gold	Silver	Bronze
Singles	1	1	1
Doubles	1	1	1
Nations Cup	1	1	1
<b>Total Medals Women's</b>	<b>3</b>	<b>3</b>	<b>3</b>



## MEN'S

Events	Medals		
	Gold	Silver	Bronze
Singles	1	1	1
Doubles	1	1	1
Nations Cup	1	1	1
<b>Total Medals Men's</b>	<b>3</b>	<b>3</b>	<b>3</b>

## MIXED

Events	Medals		
	Gold	Silver	Bronze
Mixed Doubles	1	1	1
<b>Total Medals Mixed</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Medals Tennis</b>	<b>7</b>	<b>7</b>	<b>7</b>



## COMPETITION FORMAT

An athlete may compete in a maximum of 2 events plus the Nations Cup if his or her country qualifies.

### ELIMINATION FORMAT:

For singles and doubles, men's and women's and mixed doubles, a simple elimination draw will be played.

For Nations Cup men's and women's if there are 3 teams in one of the two events, a round robin system shall be played. If there are 4 or more teams, a simple elimination draws will be played.

### MATCH FORMATS FOR SINGLES, DOUBLES, AND NATIONS CUP:

#### SINGLES IN ROUND OF 48 AND UP TO ROUND OF 32:

Matches are played to 2 sets to 6 games. In the event of a tie in sets, a 10 point match tie break will be played.

#### SINGLES STARTING IN ROUND OF 16 and UP TO THE FINALS:

Matches will played to the best of 3 tie-break sets, with a 7 point tie break at 6 – 6 in all of them.

### DOUBLES:

Matches are played to 2 sets to 6 games, no-ad score. In the event of a tie in sets, a 10 point match tie break will be played.

## NATIONS CUP:

All singles and doubles will be played to the best of 3 sets, each with a tie break. Doubles will only be played in the Nations Cup if the series is tied after the two singles matches.

## HOW TEAMS QUALIFY FOR THE NATIONS CUP:

Men's and women's participation for the Nations Cup will consist of a maximum of 8 teams per gender, which will qualify for the event through their results in both singles and doubles.

**MEN'S** - The points for the players of each country will be added, where winning first place will earn the athlete 5 points, 2nd place will earn 4 points, 3rd place will earn 3 points, 4th place will earn 2 points and having lost in the quarter finals will gain the athlete 1 point during men's singles, doubles and mixed doubles.

**WOMEN'S** - The points for the players of each country will be added, where winning first place will earn the athlete 5 points, 2nd place will earn 4 points, 3rd place will earn 3 points, 4th place will earn 2 points and having lost in the quarter finals will gain the athlete 1 point during women's singles, doubles and mixed doubles.

The teams with the 8 highest scores will qualify. In the event of tie in the points scale, this will be resolved the following way:

- a) The team with the highest ATP/WTA ranked players, if the tie remains,
- b) The team with the highest Davis Cup / Fed Cup ranking, if the tie remains,
- c) Draw by lot.



## COMPETITION SCHEDULE

Event	Nov 24th	Nov 25th	Nov 26th	Nov 27th
<b>Men's Singles</b>	1st (48) - (16 matches) and 2nd (32) rounds (16 matches)	3rd (16) - (8 matches) and 4th (8) rounds (4 matches)	5th round (semi)	6th round (final)
<b>Women's Singles</b>	1st (32) - (16 matches)	2nd (16) (8 matches) round and 3rd round (8) (4 matches)	4th round (semi)	5th round (final)
<b>Men's Doubles</b>	1st round - 8 matches	2nd round - 8 matches	3rd round (7) (4 matches)	4th round (semi) and 5th round (final)
<b>Women's Doubles</b>	1st round - 8 matches	2nd round - 4 matches	3rd round (semi) 2 matches	4th round (final)
<b>Mixed Doubles</b>	1st round - 8 matches	2nd round - 4 matches	3rd round (semi) 2 matches	4th round (final)
Event	Nov 28th	Nov 29th	Nov 30th	
<b>Men's Nations Cup</b>	1st round (8 teams)	2nd round (semis)	3rd round (final)	
<b>Women's Nations Cup</b>	1st round (8 teams)	2nd round (semis)	3rd round (final)	



## MAXIMUM NUMBER OF COMPETITORS

In accordance to the quota set by CACSO, the Tennis competition will have a maximum of **88 athletes**, both genders included.

Specifications:

- a) Each country may participate in the Games with a maximum of 4 men and 4 women.
- b) Singles events per country may include up to 2 men and 2 women athletes.
- c) For doubles events, each country may participate with 1 team per event.
- d) In the Nations Cup events, each country can participate with 4 male and 4 female athletes.
- e) Each athlete may compete in a maximum of 2 events plus the Nations Cup.

## COMPETITORS' AGES

Competitors must be at least **14 years old** on the first day of competition.



## VERACRUZ 2014 QUALIFICATION SYSTEM

a) Direct entry will be selected based on singles ATP and WTA ranking.

b) As host country, Mexico is automatically qualified to all events with full teams.

c) The draws will be composed as follows:

1. A total of 48 athletes may be accepted in men's singles, 42 directly and 6 wild cards.

2. A total of 32 athletes may be accepted in women's singles, 28 directly and 4 wild cards.

3. Men's doubles will be made up of 22 direct teams and 2 wild cards.

4. Women's doubles will be made up of 14 direct teams and 2 wild cards.

5. Mixed doubles will be made up of 14 direct teams and 2 wild cards.

6. Nations Cup both men's and women's, will include the participation of a maximum of 8 teams per gender, which shall qualify for the event thanks to their results in singles and doubles.

**MEN'S** - The points for the players of each country will be added, where winning first place will earn the athlete 5 points, 2nd place will earn 4 points, 3rd place will earn 3 points, 4th place will earn 2 points and having lost in the quarter finals will gain the athlete 1 point during men's singles, doubles and mixed doubles.



**WOMEN'S** - The points for the players of each country will be added, where winning first place will earn the athlete 5 points, 2nd place will earn 4 points, 3rd place will earn 3 points, 4th place will earn 2 points and having lost in the quarter finals will gain the athlete 1 point during women's singles, doubles and mixed doubles.

The teams with the 8 highest scores will qualify. In the event of a tie in the points scale, this will be resolved the following way:

- a) The team with the highest ATP/WTA ranked players, if the tie remains,
  - b) The team with the highest Davis Cup / Fed Cup ranking, if the tie remains,
  - c) Draw by lot.
- d) Wild Cards will be assigned by COTECC's board committee.
- e) Each National Tennis Federation will send the names of the athletes to be entered in the Tennis competition to COTECC, using the following e-mail address [chila\\_ancalmo@hotmail.com](mailto:chila_ancalmo@hotmail.com), no later than **Monday, October 6th, 2014** so the acceptance list can be prepared. This acceptance list will be published and sent to the Organizing Committee, **October 10th, 2014**, so the NOCs will be able to officially register the accepted athletes before the official nominal entry deadline.



f) In the event of withdrawals or changes, reserve athletes will be selected as follows:

1. If the country that loses an athlete through withdrawals has another player that has not been entered but has a ranking that allows the athlete to be in the main draw for the singles event, if the athlete will play singles or doubles, or if the athlete will play doubles, the athlete may be entered up to the Monday 2 weeks before the beginning of the singles draw.
2. After this time, substitutions will only be done by using the alternates list.
3. If the country that withdraws a player does not have a substitute with the ranking level that allows him or her direct acceptance, the next eligible athlete in the alternates list will take the available position.

### **Qualification system approval**

This classification system was reviewed and approved by COTECC on October 9th, 2012.



## TECHNICAL MEETING

- The Technical Meeting will take place on **Sunday, November 23rd** at the Central American and Caribbean Village at a time to be confirmed.
- Up to two representatives from each NOC will be able to attend this Technical Meeting.
- The invitation card for the Technical Meeting will be available to the Heads of Team at the Sports Information Center at the Central American and Caribbean Village upon their arrival.
- The Technical Delegate and the Organizing Committee's Competition Manager for Tennis will preside the meeting, which shall take place in Spanish and will be translated to English.

## TECHNICAL OFFICIALS

The Caribbean and Central America Tennis Confederation (COTECC) will designate the referee, in agreement with the Mexican Tennis Federation and having consulted the International Tennis Federation. COTECC will contact the elected referee.

COTECC will propose and define the CERTIFIED CHAIR UMPIRES, in agreement with the Mexican Tennis Federation. COTECC will contact the designated umpires.

The Competition Director, along with the Mexican Tennis Federation will recruit and train the line umpires.

The Competition Director, along with the Mexican Tennis Federation, will recruit and train the ball boys and girls.



The Competition Director, along with the Mexican Tennis Federation will recruit and train the technical personnel for racket stringing, control table, court control and practice balls.

## **PROTESTS AND APPEALS**

In court situations, the Referee has the final word. For appeals on non-court decisions, the Appeals Jury will be ruled in the following manner:

The Appeals Jury will be presided by the COTECC President (or a representative) and will be made up of the president of the Mexican Tennis Federation (or a representative) and 3 members assigned by the delegates from the participating countries. Once the delegates assisting the Games are known, these positions will be secured and the 3 assigned members will be contacted for this position.

## **DRAW**

The draw will take place the day before the competitions begins, during the Technical Meeting.

## **AUTHORIZED SPORTS EQUIPMENT**

The ball to be used during competition must be TYPE 2, for hard courts.

## SPECIFICATION IN SPORTS CLOTHES

ITF's Tennis attire specifications will apply for these Games, they can be found in the Pro Circuit Regulations, 2013 (pages 108-111).

### Doubles teams

Members of a Doubles teams shall be dresses in substantially the same colors. Crossed colors will not be allowed, for example player A's shirt being the same color as player B's.

### Warm-up clothing

Players may wear warm-up clothing during the warm-up and during a match provided it complies with the provisions set by the ITF Pro Circuit and provided that the players obtain approval of the ITF supervisor prior to wearing warm-up clothing during a match.

### Country name

Because this is a competition per country, players may wear their country's name on their back, but this text must comply with the ITF DAVIS CUP and FEDERATION CUP style guide for official competitions.

### Non-compliance

The chair Umpire or Referee can require an athlete to change his or her clothing or equipment immediately if these dispositions are violated. If the athlete is reluctant or unwilling to do so it may lead to disqualification.



## MEDAL CEREMONIES

Medal ceremonies will take place according to CACSO General Regulations, Chapter XIII.

### Individual Events:

- First place: Gold medal and diploma
- Second place: Silver medal and diploma
- Third place: Bronze medal and diploma

### Team Events:

- First place: A diploma for the team and a gold medal and diploma for each athlete
- Second place: A diploma for the team and a silver medal and diploma for each athlete
- Third place: A diploma for the team and a bronze medal and diploma for each athlete





## COMPETITION VENUE

The Tennis competition will take place at the Palmas Racquet Club, which is located at Urano s/n between Calle Acapulco and Av. Las Americas Col. Jardines de Mocambo, Boca del Rio, Veracruz.



